



SIR BOWLING TOURNAMENT GUIDELINES

Sons In Retirement, Incorporated
www.sirinc.org

TABLE OF CONTENTS

	PAGE
Table of Contents	1
General Guidelines.....	2
Tournament Checklist	2
Tournament Deadlines	3
Tournament Manager's Responsibilities	4
Tournament Sanctions (Certifications)	5
Application Specifics	4
Eligible Bowlers.....	4
Averages to Use	5
How to Use SBTA or USBC for Verifying Averages	5
Handicapping	6
Multiple Participation	6
Banking.....	6
Prize Money Payout.....	6
Tournament Results	7
Pin Money.....	7
Financial Reports/Audits.....	7
Raffles	8
Non-Compliance	8
Exhibits A – Payout Table 1	9
Exhibits B – Payout Table 2	10
Exhibits C – Sample Results Report.....	11
Exhibits D – Tournament Financial Report	12
Exhibits E – Referenced USBC Rules	13

LIST OF ABBREVIATIONS

- BS** = Bowling Secretary (**SIR State Bowling Committee**)
- BT** = Bowling Treasurer (**SIR State Bowling Committee**)
- BTM** = Bowling Tournament Manager (commercial software: www.cdesoftware.com)
- OA** = Operations Advisor (SIR State Bowling Committee)
- PA** = Policy Advisor (SIR State Bowling Committee)
- SBTA** = SIR Bowling Tournament Average: see www.sirinc.org/bowling
- SSBC** = SIR State Bowling Committee
- TC** = Bowling Team Coordinator designated on tournament application
- TM** = Bowling Tournament Manager
- USBC** = United States Bowling Congress (<https://bowl.com>)
- WM** = Web Master (SIR State Bowling Committee)

SIR Bowling Tournament Guidelines

General Guidelines:

Thank you for engaging in the monumental task of managing a SIR Bowling Tournament. We hope that you realize how important your job is to the success of the entire SIR organization. The Tournament Manager (TM) is ultimately responsible for every aspect of how his tournament is conducted. He is responsible for several thousands of dollars paid by the bowlers to participate in his tournament. He is also responsible for determining accurate tournament results, for the fair distribution of those funds including prizes at the end of the tournament, and the accounting of all funds received and expended in the tournament.

SIR State Bowling Committee (SSBC) members are not required to be present at any tournament. Committee members attend SIR tournaments in the same capacity as all other entrants. Therefore, they cannot be held responsible for any aspects of how the tournament is conducted.

Each SIR Tournament is supported by the SSBC. SIR sponsored tournaments are discussed in the Bylaws and Standing Rules of the SSBC. Before any SIR Tournament can be held, the SSBC must approve the placement of that Tournament on the State Bowling Calendar. That same calendar must be approved by the SIR State Executive Committee. Generally, tournaments are scheduled about a year prior to the actual tournament.

These guidelines have been written as a reference guide to assist you with the task of conducting a successful tournament. Most of the materials that you need are located on the <http://sirinc.org/bowling/> website.

Tournament Checklist

- Tournament must first be approved by the SSBC and, once approved, the Tournament date is then placed on the State SIR Bowling calendar. (Make sure the date is approved by the bowling center.)
- Begin by obtaining USBC certification of the tournament (USBC Certification number should be on Tournament Application flier).
- Tournament Application flier is prepared at least eight weeks before the tournament. (Tournament Application Templates are available on the sirinc.org/bowling website.)

Note, you are strongly encouraged to use the Application Templates for your Tournament Application. Some of the benefits of using the templates are:

- a. The application will contain all of the required rules and conditions statements. This will speed up the OA review because they won't have to review the application's rule statements.
 - b. The tournament events and fees will be clearly displayed on both the front and back pages.
 - c. Your application will be the same format and sequence as all other tournaments that use the templates. This makes it much easier for the applicants to find important information since it is always in the same place.
- The application form must be approved by the Operations Advisor (OA) of the Committee prior to mailing. See Executive Committee Member List sirinc.org/bowling for his email address.
 - Send approved application to Web Manager (WM) also on the Executive Committee Member list for posting on the SIR bowling website.
 - Request a tournament packet from SIR State Bowling Secretary (BS). (See Executive Committee Member List.) This should be done at least one month ahead. Packet items include an Excel file containing contact information for other Tournament Managers as well as a financial statement form and any pertinent updates. Much of the packet information is available on the SIR bowling web site.

- Once applications are received, you should enter the bowler data into the Sir Bob York Excel Bowling Program available from the OA or use commercial tournament software such as BTM. The critical part is that data must be entered accurately in the database program. Applicant averages must be checked either using either SIR Bowling Tournament Averages (SBTA) available on the SIR website or USBC averages from data on bowl.com, depending on which average you are using for your tournament. All averages must be verified before the bowlers arrive at the tournament in case there are discrepancies between applications and actuals.
- Check with bowling establishment to assure that check-in tables, flag for pledge of allegiance, lunch items, check-in lists for bowlers with lane assignments, recap sheets, etc. will be available. Handling of door prizes or similar issues (i.e., brackets) should also be discussed beforehand with the bowling center.
- A maximum of four bowlers should be scheduled per lane.
- Completing financial reports in a timely fashion after the tournament. See below for deadlines.

Important Tournament Deadlines (Time Line)

Before Tournament (BT)

<i>Deadline</i>	<i>Actions Required</i>
1 year + BT	SSBC adds proposed tournament to official SIR State Bowling Calendar. TM confirms the tournament dates with the bowling center.
9+weeks BT	TM obtains USBC certification for the tournament.
8 weeks BT	TM submits draft application to SIR OA for review. OA may submit application to PA and WM for further review.
7 weeks BT	Reviewed application is returned to TM for any required adjustments.
6 weeks BT	TM submits final application to WM for posting on SIR website. WM may convert the application to “computer entry” format. Application must include USBC Certification Number. TM contacts SIR Bowling Secretary (BS) for tournament packet.
4+weeks BT	TM uses bowling packet to notify via email other TMs and promote tournament.

After Tournament (AT)

Within 5 days AT

TM calculates and formats tournament results, and submits draft tournament summary to OA for review within 5 days. Tournament data should be submitted as an email attachment in Microsoft Excel or Acrobat pdf format. OA (and possibly PA & WM) will review draft results and notify TM of any required changes within 5 days. TM will make any necessary changes and send back to OA for final review within 3 days. After final review by the OA and results are accepted, OA will forward results to WM for posting and notify TM to begin distribution of prize money.

Mock Timeline

07/11/18: Tournament ends.

07/16/18: TM submits draft tournament results to OA.

07/20/18: OA sends results draft back to TM for corrections (if any).

07/24/18: TM sends corrected results draft back to OA for final review.

07/25/18: If results are accepted, OA will forward them to WM for posting and notify TM to begin prize money distribution.

Within ~2 weeks AT

Once the final approved tournament results are posted on the SIR website, TM prepares and mails copy of the results and prize checks and any refunds to team coordinators (TCs) identified on the applications.

Not Later: 30 days AT

TM provides SIR BT with required tournament financial report and check for SIR Ten Pin Assessment. TM also completes financial report for USBC including a listing of all winners, their USBC numbers and the amount of their prizes.

Tournament Manager's Responsibilities:

The TM is recognized as the back bone of any successful tournament. His responsibilities lie in the following areas:

- a) Contracting with the bowling establishment, addressing such issues as:
 - 1) 1) Tournament dates.
 - 2) Lane availability.
 - 3) Lane preparation.
 - a. Ensure that lanes are stripped and oiled before each squad of SIR State Tournaments.
 - b. Ensure that practice time and lane conditions are the same for all days of multi-day tournaments.
 - 4) Starting times.
 - 5) Lineage fees (with and without “oiling” between squads).
 - 6) Food service availability.
- b) Preparing and disseminating tournament announcements that include:
 - 1) Events to be bowled and their divisions.
 - 2) Dates and squad times.
 - 3) Averages to be used.
 - 4) Fees.
 - 5) Contacting potential bowlers.
- c) Assuring smooth tournament check-in by arranging for adequate:
 - 1) Check-in lists and/or lane assignment lists.
 - 2) Personnel for:
 - a. Bowler check-in.
 - b. Dissemination of door prize tickets, if any.
 - c. Dissemination of food tickets, if any.
 - d. Brackets sign up, if any.
 - e. Last minute entries if allowed by the TM.
- d) Arranging tournament fiscal matters, including:
 - 1) Collection of entry fees.
 - 2) Payment of lineage fees.
 - 3) Payment of SIR assessment. (Ten Pin Money)
 - 4) Payment of prizes, adhering to USBC pay out guidelines, and payment of any refunds.
 - 5) Payment of other tournament expenses.
 - 6) Completing financial reports for both SIR and USBC.
 - 7) Assisting the SIR BT with State SIR mandated audits.
- e) Dissemination of tournament results through:
 - 1) The preparation of standings sheets, showing prize winners.
 - 2) The distribution of standing sheets including mailing them to TCs and submitting them to WM for posting to the SIR bowling website.
 - 3) Completing required USBC reports.

Certification of the Tournament:

USBC makes it very easy to sanction (certify) tournaments and to prepare the required reports at the completion of a tournament. Follow this step by step procedure.

1. Go to the <https://bowl.com> website.
2. You must have or create a login. You will be required to have a USBC member ID number etc.
3. Click on the "Tournaments" link and the sub-link for Tournament Certification.
4. Log in OR click on "create one here"
5. Follow on-screen directions, either for certifying a tournament or completing tournament reports. (Both actions require answering a series of questions. You will also need to enter tournament data such as the date, bowling establishment number, lineage cost, other fees, and many other details that should also be on the Tournament Entry form that you will have sent out for your tournament.

After a tournament has been completed, you will be required to return to the USBC website to enter your tournament results financially, and specifically giving tournament prize winner information. It would be convenient to have data such as an Excel summary sheet to submit. If you use the Sir York Excel Bowling Program, that data would be generated for you. In any case, when it is time to submit the reports, have available (on your computer) the financial report and the prize list with their USBC member numbers in a form ready for emailing.

APPLICATION SPECIFICS:

Events-

Branch Bowling Tournaments shall have a minimum of three events: Singles, Doubles and All Events. **(Reference: Bowling Committee Standing Rule 9)**

State Bowling Tournaments shall have a minimum of three events: Doubles, Team with 4 members and All Events.

(Reference: Bowling Committee Standing Rule 10)

Eligibility:

Bowlers: (Reference: Bowling Committee Standing Rules 11 and 12)

All SIR bowlers must be active or applicant SIR Branch members to bowl in SIR tournaments. The annual SIR State Tournament is only for active SIR members.

For Branch Bowling Tournament purposes, any bowler who is not a SIR is a Guest bowler, and guests may be invited to bowl in Branch Bowling Tournaments, if the TM allows them. All Guest bowlers must be at least fifty (50) years of age, except that spouses and retired or semi-retired males may be of any age. In accordance with SSBC policy, the number of guests may not exceed 50% of the number of SIR participants. Male guests meeting the requirements for membership (semi-retired/retired) should be invited to officially join SIR. Many members have wives or significant others, and they should be invited if the rules for the tournament allow them.

Each SIR bowler may invite no more than one (1) Guest bowler. Guest bowlers may not invite other Guest bowlers. A Doubles pair may have only one Guest bowler, and a Team of four bowlers may have no more than two Guest bowlers.

All tournament rules must be stated clearly on the tournament entry form, as both the bowlers and the TM are bound by these rules. All entry forms must state that USBC Rule 314 is waived. **(Reference: Bowling Committee Standing Rule 37 and Exhibit E [found at the end of this document].)**

Example: If a bowler, who has already submitted his entry fee, cannot participate and he cannot find a substitute, his entry fee will be refunded when the prize funds are distributed after the end of the tournament. USBC Rule 314 will not apply to this tournament.

The entry forms for SIR Bowling Tournaments must be approved by the OA prior to mailing or posting them to the website.

Averages to Use:

The tournament application must specify either the SIR Bowling Tournament Average (SBTA) [#1] or the USBC Standard Composite Average [#2] for a specific season as the primary source.

1. If the STBA is the primary source, all bowlers shall use the SBTA at time of entry submission (18 games or more) or use prior year's SBTA until 18 games are bowled in current year. The USBC average must be the backup source for those bowlers who do not have a STBA.

If a TM decides to use SBTA as the first choice for average and a player does not have a SBTA, the player must use their USBC average. This is when USBC rules regarding average will apply to the player using a USBC average.

2. If the USBC average is the primary source, it shall be the **Standard Composite Average** for a specified season, such as 2017-2018. The SBTA should **not** be specified because all bowlers with a SBTA will have a valid USBC average.
3. If 1 and 2 above are unavailable, use the highest current **verifiable** USBC sanctioned league average of 21 games or more at time of entry.
4. If bowler's average is unverifiable, entrant must bowl scratch (i.e., no handicap).
5. USBC Rules 319a, 319a-1b, 319a-2, 319a-3, 319c and 319d apply for players using USBC averages. See Exhibit E at the end of this document for the text of these rules.
6. Note that each bowler's scratch performance in a SIR tournament will be recorded by the Committee's PA and used to build the bowlers SIR Bowling Tournament Average (SBTA). Also note that scores from SIR "no tap" tournaments will NOT apply to the SBTA.

IMPORTANT NOTE: Do not accept submitted averages without verification. Someone always misinterprets the rules and submits an incorrect average.

How to use STBA for verifying averages:

1. Go to the SIR Bowling website <http://sirinc.org/bowling/>
2. Directions for using the SIR Bowling Tournament Average (SBTA) are on the website.

How to use USBC for verifying averages:

Because all SIR Bowling Tournament participants must be members of USBC, their averages will be posted on the USBC web site. Here is a step by step procedure for verifying averages by utilizing the USBC web site:

1. Go to the <https://bowl.com> website.
2. You must have or create a login. You will be required to have a USBC member ID, etc.
3. Proceed with the Member Search for each bowler that is attending your tournament.
4. When search result is displayed, click on the bowlers Name.
5. The Tab labeled League/Averages will display the bowlers Standard Composite Average for the most recent year bowled. Enter that Average as the average for each bowler.
6. Do a New Search for the next bowler.
7. Publish in your tournament announcement those parts of USBC rule 319 that apply and those that are waived.

Handicapping:

Handicaps for SIR Bowling Tournaments typically are based on 90 to 100% (100% is preferred) of the difference between the individual bowler's average and an average set by the TM. This baseline average should be at or above the highest average of everyone bowling in the tournament. Make the baseline average is nicely

rounded for ease of computing. This will greatly mitigate the decided advantage high average bowlers enjoy when the tournament base average is set below their averages.

Multiple Participation:

When a bowler may participate in an event more than once, it is recommended that you do not specify that only the "first" squad participation may be used for All Events. Instead, on the entry form, specify that the bowler must clearly indicate on his entry form/s which squad he desires to be used for All Events. Otherwise, he may be forced to use a squad he did not desire. (e.g., Bowler "A" signs up with bowler "B" to bowl Singles, Doubles & All Events on the second day of a tournament. But, since he is a local, he goes down to watch the tournament on the first day. Since bowler "C" does not have a Doubles partner on day one, the TM asks bowler "A" to bowl Doubles with him. Bowler "A" agrees, and then, unhappily, finds that he must use the Doubles score he bowled with bowler "C" as his All Events Doubles. Bowler "A" and the TM may have quite an argument.) Note that the SBTA incorporates only the HIGHEST score bowled in multiple squads.

NON-APPLICATION INFORMATION

Banking:

All entry fee funds received must be deposited either in the sponsoring Branch's primary bank account or in the Branches bowling account, and all expenses, including prizes, must be disbursed from that same Branch account. All tournament funds must be handled in a manner that will permit auditing within the control of SIR, Inc. (**Reference: Rule 555 of The Sir Manual; Bowling Committee Standing Rule 30**)

Prize Money Pay Out:

Every bowler participating in a SIR Bowling Tournament should have ready access to the final scores of all bowlers who bowled against him in the tournament. He paid his money; he has a right to see where he stands in the prize money list, and to check that his recorded scores are correct on the final results listings.

The TM shall have the designated signee/s for the Branch Banking account used for the tournament make out a prize money check payable to each bowler winning prize money, and ensure that the check is mailed to the team coordinator (TC) designated on the bowler's entry form. (**Reference: Bowling Committee Standing Rule 30**)

One hundred percent (100%) of Prize money collected for each SIR Bowling Tournament division must be returned as Prize money for that division. Remember that SIR tournaments are intended to be fun and promote goodwill. The prize money should be spread around. It is therefore recommended that Prize money be paid to a minimum of 1 of every 6 bowlers. Exhibits "A" & "B" attached to the end of this document are intended as aids in figuring out bowler prizes. If the Sir York Excel Tournament Program is used, the prize money distribution will be computed automatically. It is recommended that the last bowler to get prize money receive about twice what he paid in prize money to enter that event. No tournament expenses other than prizes are to be paid from prize fund money.

If two or more bowlers within the prize list eligible range have the same total pins, they shall receive the same amount of prize money. Simply add up the prize money for those several positions that are tied and divide by the number of bowlers with the same score so they each get the same amount of prize money.

The SSBC has management oversight of all SIR Bowling Tournaments. Therefore, the report of the final results of your tournament, including prize payouts, must be approved by the OA. **Do not** mail prize checks for your tournament until authorized by the OA. If errors are found, the TM must coordinate corrections with the OA.

Tournament Results:

A copy of the tournament results is to be sent to the OA within five days of the completion of a SIR Bowling Tournament. (**Please refer to the summary of important tournament deadlines summarized on page 3.**)

There should be a separate and complete results list for each division bowled, with the following bowler information on each list: the bowler's name, SIR branch number, USBC number, the average used, handicap, scratch game scores, total handicap score, division placement, and prize money earned. See Exhibit "C" at the end of this document for suggested format.

After the results are approved by the Committee's OA, he will send a copy of the results to the WM for posting on the SIR website and notify the TM to distribute prize checks with a copy of the results to the TCs identified on the applications. **(Reference: Bowling Committee Standing Rule 17)**

Pin Money:

Send to the SIR BT a check for the "pin money" (SIR Ten Pin Assessment Fee) based on the SSBC's current per event assessment. These funds are used to support the ongoing activities of the SSBC.

Calculate pin money for Branch tournaments as follows: (total number of singles bowlers plus total number of doubles bowlers plus total number of team bowlers) multiplied by the current per event assessment. One person bowling an event more than once counts as a separate bowler each time he bowls (e.g., in a three-day tournament if a bowler bowls doubles three times, this counts as three doubles bowlers.) Pin money is not required for All Events and Scratch All Events.

Financial Report/Audit:

Within one month of completing the tournament, send to the SIR BT, along with a check for the "pin money" described above, a detailed financial accounting of all income and all expenses for the tournament. This is necessary for financial audit purposes. See Exhibit "D" at the end of this document. (The proper form is included with your tournament package received from the BS or is available on the sirinc.org/bowling website.)

Have available copies of bank deposit slips and bank statements showing all deposits/withdrawals and copies of the check register showing all deposits/withdrawals plus bank balances for the tournament being audited. Also, have available complete tournament results showing the winners and their prize payouts, and copies of receipts for all expenses other than prizes. **(Reference: Bylaws Article IV Section 3.A.8., Bylaws Article IX, Sections 1-3, and Bowling Committee Standing Rules 29a and 29b.)**

Raffles:

Raffles are forbidden at SIR tournaments unless they are conducted in accord with State of California laws. **(Reference: California Penal Code, Chapter 9, Sections 319–329; Bowling Committee Standing Rule 35.)**

Non-Compliance with SIR Bowling Tournament Guidelines:

Continuing failure to comply with the Bylaws and Standing Rules of the SSBC may result in a tournament's being removed from the SIR Bowling Tournament calendar. **(Reference: Bowling Committee Standing Rule 38.)**

SUGGESTED SIR TOURNAMENT PAYOUT TABLE

Based on paying 1 in every 6 places

Number of Entries	Places Paid																										
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	26th	
1 to 5	100%																										
6 to 12	60	40%																									
13 to 18	42	33	25%																								
19 to 24	32	27	22	19%																							
25 to 30	26	23	20	17	14%																						
31 to 36	24	20	17	15	13	11%																					
37 to 42	22	18	16	14	12	10	8%																				
43 to 48	20	17	15	13	11	10	8	6%																			
49 to 54	18	16	14	13	11	10	8	5	5%																		
55 to 60	17	15	13	12	10	9	8	6	5	5%																	
61 to 66	16	14	13	11	9	8	7	6	6	5	5%																
67 to 72	15	13	12	10	9	8	7	6	6	5	5	4%															
73 to 78	15	13	11	10	8	7	6	6	6	5	5	4	4%														
79 to 84	15	13	11	9	8	7	6	5	5	5	4	4	4%														
85 to 90	15	13	11	9	7	6	5	5	5	5	4	4	4	4	3%												
91 to 96	14	12	10	9	7	6	5	5	5	5	4	4	4	4	3	3%											
97 to 102	14	12	10	8	7	6	5	5	5	4	4	4	4	4	3	3%											
103 to 108	13	11	9	8	7	6	5	5	5	4	4	4	4	3	3	3	3%										
109 to 114	13	11	9	8	6	5	5	5	5	4	4	4	4	3	3	3	3	2%									
115 to 120	12	10	9	8	6	5	5	5	5	4	4	4	4	3	3	3	3	2	2%								
121 to 126	12	10	9	8	6	5	5	5	5	4	4	4	4	3	3	3	3	2	2	1%							
127 to 132	12	10	9	8	6	5	5	5	5	4	4	4	4	3	3	3	3	2	2	1	1	1%					
133 to 138	11	9	8	7	5	5	5	5	5	4	4	4	4	3	3	3	3	2	2	2	2	2	1%				
139 to 144	11	9	8	7	5	5	5	5	5	4	4	4	4	3	3	3	3	2	2	2	2	2	2	1%			
145 to 150	11	9	8	7	5	5	5	5	5	4	4	4	4	3	3	3	3	2	2	2	2	2	2	2	1%		
151 to 156	11	9	8	7	5	5	5	5	5	4	4	4	4	3	3	3	3	2	2	2	2	2	2	2	2	1	1%

EXAMPLES:

Assume = \$4.75 Prize money per bowler. Assume 50 Bowlers in category. Use Row "49 to 54" above. Total \$ available \$237.50

\$ Payout = \$42.75 \$38.00 \$33.25 \$30.88 \$26.13 \$23.75 \$19.00 \$11.88 \$11.88 **Total Payout = \$237.50**

Assume = \$4.50 Prize money per bowler. Assume 80 Bowlers in category. Use Row "79 to 84" above. Total \$ available = \$360.00

\$ Payout = \$54.00 \$46.80 \$39.60 \$32.40 \$28.80 \$25.20 \$21.60 \$18.00 \$18.00 \$18.00 \$14.40 \$14.40 \$14.40 **Total \$360.00**

EXHIBIT A

SUGGESTED SIR TOURNAMENT PAYOUT TABLE
Based on paying 1 in every 4 places

Number of Entries	Places Paid																									
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th	20th	21st	22nd	23rd	24th	25th	
1 to 6	100%																									
7 to 10	60%	40%																								
11 to 14	42%	33%	25%																							
15 to 18	32%	27%	22%	19%																						
19 to 22	26%	23%	20%	17%	14%																					
23 to 26	24%	20%	17%	15%	13%	11%																				
27 to 30	22%	18%	16%	14%	12%	10%	8%																			
31 to 34	20%	17%	15%	13%	11%	10%	8%	6%																		
35 to 38	18%	16%	14%	13%	11%	10%	8%	5%	5%																	
39 to 42	17%	15%	13%	12%	10%	9%	8%	6%	5%	5%																
43 to 46	16%	14%	13%	11%	9%	8%	7%	6%	6%	5%	5%															
47 to 50	15%	13%	12%	10%	9%	8%	7%	6%	6%	5%	5%	4%														
51 to 54	15%	13%	11%	10%	8%	7%	6%	6%	6%	5%	4%	4%														
55 to 58	15%	13%	11%	9%	8%	7%	6%	5%	5%	4%	4%	4%	4%													
59 to 62	15%	13%	11%	9%	7%	6%	5%	5%	5%	4%	4%	4%	4%	3%												
63 to 66	14%	12%	10%	9%	7%	6%	5%	5%	5%	4%	4%	4%	4%	4%	3%											
67 to 70	14%	12%	10%	8%	7%	6%	5%	5%	5%	4%	4%	4%	4%	3%	3%											
71 to 74	13%	11%	9%	8%	7%	6%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%										
75 to 78	13%	11%	9%	8%	6%	5%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%	2%									
79 to 82	12%	10%	9%	8%	6%	5%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%	2%	2%								
83 to 86	12%	10%	9%	8%	6%	5%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%	2%	2%	1%							
87 to 90	12%	10%	9%	8%	6%	5%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%	2%	2%	1%	1%						
91 to 94	11%	9%	8%	7%	5%	5%	5%	5%	5%	4%	4%	4%	4%	3%	3%	3%	2%	2%	1%	1%						
95 to 98	11%	9%	8%	7%	5%	5%	5%	4%	4%	4%	4%	4%	4%	3%	3%	3%	2%	2%	1%	1%						
99 to 102	11%	9%	8%	7%	5%	4%	4%	4%	4%	4%	4%	4%	4%	3%	3%	3%	2%	2%	1%	1%						

- For ties, add the prize money for those places, then divide by the number of ties. Each tie should receive the same amount of prize money.
- For those occasions where the number of bowlers in a category exceeds 102 bowlers, continue the table in a similar manner as is shown here.
- All events can be worked in the same manner with their total scores added together. The entry \$ per bowler is usually about five dollars (\$5).
- Doubles and team events can be worked in the same manner but remember, each person is paying into the prize fund and they will then split their prize winnings. In this case, the "Number of Entries" will be the number of Doubles or Four-man Teams

EXAMPLE:

Assume = \$4.50 prize money per bowler and there are 50 bowlers in category. Use Row "47 to 50" above. Total \$ available \$225.00
 \$ Payout for 12 places = \$33.75 - \$29.25 - \$27.00 - \$22.50 - \$20.25 - \$18.00 - \$15.75 - \$13.50 - \$13.50 - \$11.25 - \$9.00 Total Payout = \$225.00

SIRs - Brentwood 2017 - Tournament Results AVGs A							Singles			S-Scr	Total	HDCP	Prize
Place	Player Name	BR	USBC#	SBTA	USBC	DIV	Gm1	Gm2	Gm3	Series	HDCP	Series	Pay-Out
1													
2													
3													
4													
5													
5													
7													
8													
9													
10													
11													
12													
13													
14													
15													
15													
17													
18													
18													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													

EXHIBIT C



Tournament Financial Report

Tournament City: _____
 Date: _____
 Lanes: _____
 USBC Certification #: _____

1. Income:

	Number	Entry Fee	Total
Total Single Entries	_____ @ _____	_____	\$ _____
Total Double Entries:	_____ @ _____	_____	\$ _____
Total Team Entries	_____ @ _____	_____	\$ _____
Total Singles Entries:	_____ @ _____	_____	\$ _____
Total All Events Entries:	_____ @ _____	_____	\$ _____
Other Income (Source)	_____	_____	\$ _____
Income Total (A)			\$ _____

2. Expenses:

Prize Fund:	# Paid	Amt Paid	Total
Singles	_____ @ _____	_____	\$ _____
Doubles	_____ @ _____	_____	\$ _____
Team	_____ @ _____	_____	\$ _____
All Events	_____ @ _____	_____	\$ _____
All Events, Scratch	_____ @ _____	_____	\$ _____
Added Prize Money	_____	_____	\$ _____
Prize Fund Total			\$ _____
Lineage Team	_____ @ _____	_____	\$ _____
Lineage Singles	_____ @ _____	_____	\$ _____
Lineage Doubles	_____ @ _____	_____	\$ _____
Total Lineage:			\$ -
SIR's Ten Pin Assessment:	_____ @ _____	\$ _____ .40	\$ -
Postage & Expenditures	_____	_____	_____
Expense Total: (B)			\$ -
(A) MINUS (B) EQUALS BALANCE			\$ _____

Note: Balance should equal zero. If not, explain the difference.

Director's Name: _____
Signature: _____
Address: _____ **Phone:** _____

E-Mail: _____

SIR State Bowling Treasurer

Mail completed report to: Sir Joe Young 600 Poolhouse Rd. Pollock Pines, CA 95726
 Make assessment check payable to: SIR STATE BOWLING COMMITTEE

EXHIBIT E
USBC Rules Referenced in the *SIR Bowling Manual*
And the
SIR Bowling Tournament Guidelines Manual

SIR Bowling Statement: If a bowler, who has already submitted his entry fee, cannot participate and he cannot find a substitute, his entry fee will be refunded after the end of the tournament when the prize checks are distributed. USBC Rule 314 will not apply to this tournament.

USBC Rule 314 – No Fees Returned

After an entry has been received, and the dates assigned by tournament management are not refused before preparation of the schedule, the entry fee cannot be refunded.

SIR Bowling statement: USBC Rules 319a, 319a-1b, 319a-2, 319a-3, 319c and 319d apply for players using USBC averages.

USBC Rule 319 – Averages

319a. Conditions that Apply

The following conditions apply to averages in handicap or classified tournaments, unless the tournament rules state otherwise, except that only USBC league averages shall be accepted. (See Rule 319c for average adjustment.)

1. The bowler is required to submit the previous season's highest average of:
 - b) A composite average of all USBC leagues, including leagues with less than 21 games bowled.
2. When the previous season's average is used, and at the time of bowling an entrant has a current average for 21 or more games that is 10 pins or more higher than the prior season's average, the current average must be used.
3. Bowlers are responsible for verifying his/her own average, whether submitted by the bowler, the team captain or others. If the submitted average is lower than required and results in a lower classification or more handicap, the bowler's score is disqualified. If the submitted average is higher than required, prize winnings will be based on the submitted average. In the case of a team of two or more bowlers, the averages will be combined to determine if the correct total is higher or lower than the submitted total.

319c. Average Adjustments (Rerating)

The average of a bowler may be adjusted upward before participation in any event. If the assigned average is not accepted by the bowler, the entry fee shall be refunded.

Unless the tournament rules state otherwise, in a handicap or classified tournament, a bowler who has had his/her average adjusted/rerated in accordance with this rule is required to report all previous assigned average adjustments/rerates, whether the bowler accepted the adjustment/rerate or not, at the time of bowling.

The following information must be submitted prior to participation for possible average adjustment/ rerate:

1. The name of each tournament in which an average adjustment/rerate was assigned.
2. The adjusted/rerated average.

Failure to comply with these provisions is cause for a forfeiture of entry fees and prize winnings.

319d. Reporting Prior Prize Winnings

A handicap or classified tournament may require a bowler to report any previous tournament prize winnings as a condition for entry.

In a handicap or classified tournament that does not have such a rule, anyone who has qualified* for a cash and/or merchandise prize of \$600 or more in the position standings prize list in any event in a tournament, including all-events, special features, special prizes and donated prizes, within the last 12-month period, must give tournament management the following information prior to participation for possible average adjustment:

1. The name of each tournament in which they have been paid such a prize, or if not yet paid, in which they have qualified for the prize.
2. The amount of the prize.

EXHIBIT E
USBC Rules Referenced in the *SIR Bowling Manual*
And the
SIR Bowling Tournament Guidelines Manual

3. The actual score bowled to qualify for the prize.
4. The prize position.

Failure to comply with these provisions is cause for a forfeiture of entry fees and prize winnings.

NOTE: *Qualified is defined as the date and time the tournament officially ended (completion of the last squad or round of competition), or payment of prizes, whichever comes first.

All bowlers regardless of average must comply with the provision of Rule 319d.

Prize winnings from certified and noncertified tournaments, including those using a modified format of American tenpins (example: 9 pin tap), must be used in the application of this rule.