



## **SIR STATE BOWLING COMMITTEE**

SIR Russ Salazar – Chairman

SIR Dan Weller - Vice Chairman & Web Manager

SIR Larry Mustain – Treasurer

SIR Gary Kaufmann – Secretary

SIR John Monahan – Policy Advisor

SIR Ray DiBasilio – Operations Advisor

### **SIR STATE BOWLING COMMITTEE MEETING Minutes of meeting held on November 21, 2020**

Location: This meeting was conducted via a Zoom video conference call.

SIRs in attendance: C. Babiarz (55), R. DiBasilio (113), J. Erickson (8), T. Hall (160), R. Johnson (112), G. Kaufmann (19), M. Kropf (19), L. Mustain (112), J. Sabo (59), R. Salazar (113), D. Schuster (19), C. Suan (112), B. Takeshita (2), A. Tourtillott (112), and D. Weller (8)

Guests in attendance: None

#### **I. Opening – SIR Russ Salazar**

1. SIR Salazar convened the meeting at 10:06 AM with the Pledge of Allegiance.

#### **II. Review of Meeting Agenda– SIR Russ Salazar**

1. SIR Salazar reviewed the meeting agenda (see Exhibit 1). A motion was made, seconded, and approved to accept the agenda as presented.

#### **III. Minutes of Previous Meeting - SIR Gary Kaufmann**

1. SIR Kaufmann read the minutes of the previous SIR State Bowling Committee Meeting, conducted on August 15, 2020 (see Exhibit 2). SIR Kaufmann asked those in attendance for any comments, additions, or revisions. No additions or revision were proposed. A motion was made, seconded, and approved to accept the August 15, 2020 minutes as presented.

#### **IV. Treasurer's Report - SIR Larry Mustain**

- 1. 2020 Monthly Financial Report, September 30, 2020 through October 31, 2020 (see Exhibit 3):** SIR Mustain noted the beginning balance as of September 30, 2020 was \$6,032.43. Interest on the account was \$0.10. There was no income during the time period of September 30, 2020 through October 31, 2020. The account balance as of October 31, 2020 is \$6,032.53.

A motion was made, seconded, and approved to accept the 2020 Monthly Financial Report for October 2020 as presented.

#### **V. Zoom Pro and Constant Contact Usage – Sir Dan Weller**

SIR Dan Weller presented information on the following topics related to the Zoom Pro Software License (“Zoom”) and the Constant Contact email management application (“CC”). See Exhibit 4 for the presentation slides.

##### **1) Zoom Pro License Features:**

- 1-year license period;
- Limited to 100 participants per meeting;
- 24-hour maximum meeting duration;
- No limit to number of meetings;
- 1 GB of cloud storage for video and audio recordings;
- One (1) administrator (SIR Dan Weller); and
- Flexible meeting control.

##### **2) SIR Bowling Committee Zoom Pro Usage:**

- Only the Zoom Host (SIR Dan Weller) can create and schedule meetings;
- Only SIR Bowling Committee members (Executive Committee or Tournament Managers) can request a meeting;
- At least one (1) SIR Bowling Committee member must be present in each meeting;
- All meetings must be about a SIR bowling related topic;
- Only one (1) meeting may be held at a time. Concurrent meetings are not allowed;
- Meetings may be for the following situations:
  - Internal Executive Committee;
  - Large Meetings including all Tournament Managers (“TMs”) and Branch Bowling Chairs; and
  - Tournament level meetings with Bowling Committee members and tournament leaders.
- SIR Bowling Web Manager (SIR Dan Weller) is the coordinator of our Zoom usage

### 3) Constant Contact (“CC”) Functions:

- Professional email management application that can manage thousands of emails;
- Manages a large list of email contacts;
- Can create separate emails list based on user selection criteria from the main list;
- Contains powerful email templates and edits for creation of emails;
- Ability to track number of emails sent, bounced, opened, and unopened. Contacts that did not open the email may be send a second, different email;
- Can create email status reports; and
- Supports surveys.

### 4) SIR Use of Constant Contact:

- SIR Inc. uses CC for internal emails and for broadcasts to all SIR members or large groups of members;
- The SIR Inc. CC license includes ten (10) Project Managers. SIR Bowling has been assigned one of those ten Project Manager positions. SIR Dan Weller is the current Bowling Committee Project Manager for CC;
- SIR Bowling has used CC to announce or cancel bowling tournaments; and
- SIR Bowling can use CC to send Zoom meeting invitations to participants;

## VI. 2021 SIR Bowling Tournament Average (“SBTA”) Discussion – Sir Dan Weller

See Exhibit 5 for presentation slide.

1) **Facts:** Only two (2) tournaments were held in 2020 (Napa and Concord). 106 individuals participated in these two (2) tournaments.

### 2) 2021 SBTA Calculation Options:

**Option 1:** Use the 2019 year-end SBTA until bowler completes eighteen (18) games in 2021, at which time the bowler would use their new 2021 SBTA. Games bowled in 2020 SIR tournaments would not be included in the calculation.

**Option 2:** Same as Option 1, above except the 2020 tournament games would be included in the calculation of the 2021 SBTA.

**Option 3:** The SBTA would no longer be used for SIR bowling tournaments. All tournaments would use the current USBC composite average.

A vote was taken and Option 2 was adopted by an overwhelming majority.

**Please Note:** It is still up to the Tournament Manager’s discretion whether to use the SBTA or current USBC composite average for their tournament.

## **VII. 2021 SIR Bowling Tournaments Season – SIR Ray DiBasilio**

- 1) Tournament Announcement Lists:** SIR DiBasilio stated that in addition to the bowlers in the Constant Contact SIR Inc. email database, he has an additional 160 emails for past tournament guests.

Dan Weller will contact the SIR Inc. Constant Contact Administrator to see if non-SIRs can be added to the SIR Inc. Constant Contact database.

- 2) 2021 SIR Bowling Tournament Calendar (see Exhibit 6):** SIRs Ray DiBasilio and Russ Salazar stated that due to Covid-19 restrictions, we may need to finalize 2021 tournament plans one (1) month at a time. If necessary, Sir DiBasilio can assist the TMs with setting up the tournaments. Normal lead time for SIR DiBasilio's assistance to TM's is six (6) weeks. However, due to Covid-19 affected timeframes, this lead time for assistance could be shortened to 2-4 weeks. However, TMs should provide SIR DiBasilio with as much lead time as possible for assistance.
- 3) 2021 SIR Bowling Calendar Approval:** The 2021 SIR Bowling Tournament Calendar previously approved by the SIR State Committee has been put on hold. On November 9, 2020 SIR State President, Ed Benson issued a directive stating that there will be no in-person SIR-sponsored meetings, luncheons, or event of any kind until further direction is received from the SIR State Executive leadership.

Therefore, no SIR Bowling Tournaments may be conducted until we receive approval to proceed from the SIR State Executive leadership. In the interim, we will continue to update our 2021 Tournament Schedule on a month to month basis.

SIR Dan Weller recommended we do not conduct any of the scheduled SIR tournaments as non-SIR sponsored bowling tournaments (even if the tournament bowling center(s) are allowed to open for business).

## **VIII. New Business – None**

## **IX. Old Business – SIR Russ Salazar**

- 1) SIR Executive Bowling Committee Shirts:** Purchase of shirts for the SIR Executive Bowling Committee will be discussed at a future meeting. SIR Dan Weller suggested that badges may be more economical and transferable as SIR Executive Bowling Committee members change.

- 2) **SIR Widow Participation in Bowling Tournaments:** SIR Salazar will speak with the new SIR State President in early 2021 to see if participation of SIR Widows in SIR bowling tournaments is a viable option for State SIR Board Approval. A change to the SIR bylaws may be required if widows are allowed to participate in our bowling tournaments.

**X. Closing Remarks - SIR Russ Salazar**

- 1) **Next SIR Bowling Committee Meeting:** After discussion among the attendees of this meeting, it was decided to conduct the next SIR Bowling Committee meeting via Zoom on Tuesday, December 29, 2020 at 10:00 AM.

**XVI. Meeting Adjournment**

The meeting was adjourned at 11:36 AM.

Respectfully submitted by:

Gary Kaufmann

SIR State Bowling Committee Secretary